



**SHRI RAMASAMY MEMORIAL UNIVERSITY SIKKIM**

**Examinations Department**

**ANNUAL REPORT**

**AY 2018-2019**

# TEAM

COE

Asst.CoE

## Faculty of Information Technology, Management & Commerce

### Test Coordinators

- School of Information Technology
- School of Management & Commerce
- School of Hospitality and Tourism Studies

## Faculty of Social Sciences

### Test Coordinators

- School of Languages
- Department of Social Science

## Faculty of Basic Sciences

### Test Coordinators

- Department of Physics
- Department of Chemistry
- Department of Botany
- Department of Zoology
- School of Skill Building
- School of Public Health

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## INTRODUCTION

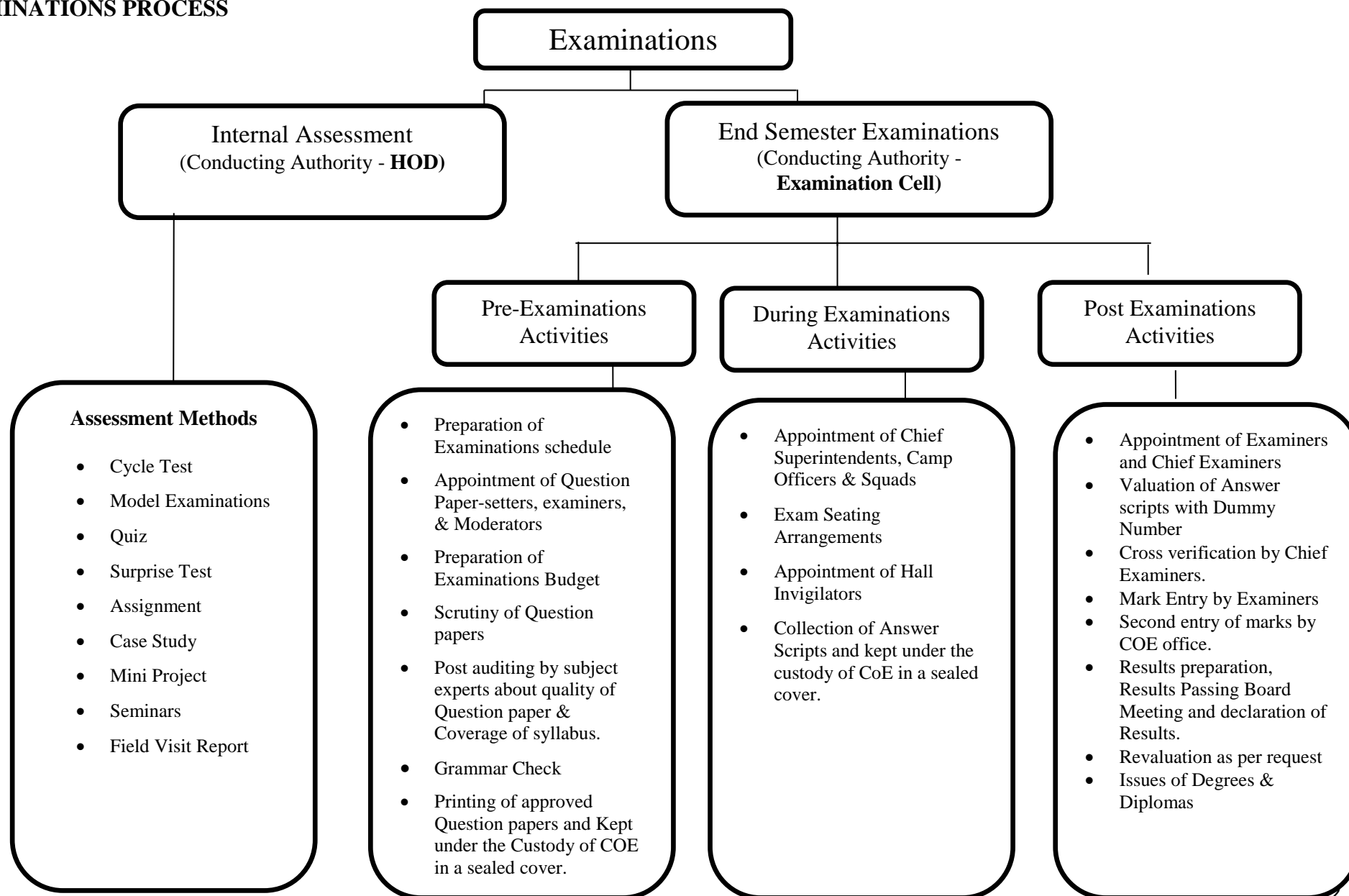
The Office of the Controller of Examinations shall be responsible for maintaining the standard of all the University Examinations. It is the duty of the office of the Controller of Examinations to arrange for preparation, scheduling, conduct of University Examinations, arranging for valuation of answer scripts and all other incidental matters connected with the conduct of examinations.

The other responsibilities of the office are:

- a) Processing and publishing the results in time.
- b) Issuing of certificates like Statement of Grades/Marks, Consolidated Statement of Grades/Marks and Provisional Degree Certificates.
- c) Providing Transcripts and Migration Certificates.
- d) Publication of rank lists and Medallists before the conduct of Annual convocation
- e) Conduct of the Annual Convocation as and when the Chancellor directs and issue of Degree Certificates to all the qualified students of University Departments and Award Degree for the students qualified.

The examinations are scheduled in line with institutions' academic calendar. The Examination process is completely automated and it was done through SRMEAS (SRM Examinations Automated System).

## EXAMINATIONS PROCESS



## INTERNAL ASSESSMENT

### Assessment Procedure

Both Internal and End Semester Examinations evaluate the complete academic performance of a student.

The student's performance in each course, in general, is evaluated based on in-semester (internal) assessment and end semester examination as listed below:

Type of Courses	Weightage of Assessment Tool			
	Internal Assessment		End-Semester Examination	
	Theory	Practical	Theory	Practical
Theory Courses - Regulation 2017(UG & PG )	50 %	--	50 %	--
Theory Courses - Regulation 2018 (UG)	40%		60%	
Practical Courses- Regulation 2017 (UG & PG )	---	50 %	--	50 %
Practical Courses- Regulation 2018 (UG)		40%		60%
Project Work	50 %		50 %	
Pure Internal Assessment Courses	100 %		--	

The faculty in-charge will be in-charge of entering all internal test components (like Cycle Test, Model Examinations, Quiz, Surprise Test, Seminar, Assignment, Field visit, case Study) of the respective students for the course handled by him /her.

At the end of the semester, the attendance earned by each student is calculated by system, students who are having 75 % of attendance and above are eligible to appear the end semester examinations. Students who are having of 65 %-74 % of attendance are made condonation and students who are having 64 % of attendance are detained from writing end semester examinations in respective courses.

At the end of the semester, the faculty will 'submit' the marks to the Head of the department through SRMEAS system and same will be sent to COE after the approval from HOD.

The Evaluation process existing in the university is absolutely transparent and effective. The students are free to raise any deviations in the evaluation process, and are being address immediately.

The internal assessment marks for each courses are intimated to all students' viva SRMEAS student portal and parents can view the marks in parent portal which would facilitate the students to channelize his/her efforts to improvise grades.

**Passing Marks:**

A candidate shall be declared to have passed in each paper / practical / Mini Project and Viva-voce, if he / she secures not less than 40% of marks for UG and 50 % for PG (internal assessment and the End Semester Examinations, put together), provided a minimum of 40% of marks secured in the End Semester examinations for UG and 50 % of marks secured in the End Semester examinations for PG.

# **EXAMINATIONS**

## **ODD SEMESTER**



## EXAMINATIONS CALENDAR

### ODD SEMESTER

Particulars	From	To
Inviting of Question Papers (Internal Question papers setters and External Question Paper setters)	25-09-2018	23-10-2018
Question paper Scrutiny	02-11-2018	04-11-2018
Printing of Question Papers	05-11-2018	15-11-2018
End Semester Examinations	29-11-2018	07-12-2018
Result Passing Board Meeting	11-12-2018	12-12-2018
Result Declaration	21-12-2018	
Issue of Grade Sheets	12-02-2019	16-02-2019

## PRE-EXAMINATIONS

### a. Examinations Schedule

#### ODD SEMESTER:

Examinations	Particulars	Starting Date	Ending Date	Starting Date	Ending Date
	For 2 <sup>nd</sup> and 3 <sup>rd</sup> Years			( For 1 <sup>st</sup> Year )	
Internal Assessment Examinations	Cycle Test – I	27-08-2018	31-08-2018	17-09-2018	21-09-2018
	Model Practical Examinations	10-10-2018	12-10-2018	15-11-2018	17-11-2018
	Model Theory Examinations	23-10-2018	27-10-2018	19-11-2018	23-11-2018
End Semester Examinations	End Semester Examinations Practical Examinations	29-10-2018	01-11-2018	24-11-2018	27-11-2018
	End Semester Examinations Theory Examinations	17-11-2018	26-11-2018	29-11-2018	07-12-2018

**b. SUMMARY OF QUESTION PAPERS**

<b>Total Number of Question Papers Received</b>	<b>:</b>	<b>126</b>
Internal Question Papers Setters	:	100.00 %
External Question Paper Setters	:	39.68 %

## SUMMARY OF STUDENTS REGISTERED AND APPEARED FOR EXAMINATIONS

**Total Number of Students Registered** : **887**

**Total Number of Students Appeared** : **887**

### Summary:

#### SCHOOL OF INFORMATION TECHNOLOGY

Program	Registered	Appeared
Bachelor of Computer Applications	119	119
Bachelor of Science in Information Technology	52	52
Master of Computer Applications	9	9
Master of Science in Information Technology	2	2

#### SCHOOL OF MANAGEMENT AND COMMERCE

Program	Registered	Appeared
Bachelor of Business Administration	118	118
Master of Business Administration	51	51
Bachelor of Commerce	29	29
Bachelor of commerce(honours)	73	73
Master of Commerce	45	45

### **SCHOOL OF PUBLIC HEALTH**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Master of Public Health	<b>7</b>	<b>7</b>

### **FACULTY OF BASIC SCIENCES**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Bachelor of Science(Honours) in Botany	<b>21</b>	<b>21</b>
Bachelor of Science(Honours) in Chemistry	<b>11</b>	<b>11</b>
Bachelor of Science(Honours) in physics	<b>10</b>	<b>10</b>
Bachelor of Science(Honours) in Zoology	<b>20</b>	<b>20</b>

### FACULTY OF SOCIAL SCIENCES

Program	Registered	Appeared
Bachelor of Arts in English	102	102
Master of Arts in English	12	12
Master of Arts in Political Science	10	10
Master of Arts in Sociology	13	13
Master of Science in Economics	7	7
Bachelor of Science in Economics	8	8

### SCHOOL OF HOSPITALITY AND TOURISM STUDIES

Program	Registered	Appeared
Bachelor of Science in Hospitality and Tourism Management	129	129
Master of Science in Hospitality and Tourism Management	6	6

### SCHOOL OF SKILL BUILDING

Program	Registered	Appeared
Bachelor of Vocation in Pharmaceutical Manufacturing	33	33

## POST EXAMINATIONS

### a. DECLARATION OF RESULTS:

Date of Declaration of Results	:	21-12-2018
Last date of Examinations	:	07-12-2017
Average No. of Days	:	14 Days

### b. Revaluation

No. of Applications received for Revaluation	:	02
Change in result after Revaluation	:	00

# **EXAMINATIONS**

## **EVEN SEMESTER**



## EXAMINATIONS SCHEDULE

### EVEN SEMESTER

Particulars	From	To
Inviting Question Papers from both Internal Question papers setters and External Question Paper setters	15-03-2019	15-04-2019
Question papers Scrutiny	30-04-2019	03-05-2019
Printing of Question Papers	06-05-2019	11-05-2019
End Semester Examinations	20-05-2019	14-06-2019
Results Passing Board Meeting	18-06-2019	19-06-2019
Results Declaration	21-06-2019	
Issue of Grade Sheets / Provisional Certificates / Transcripts	24-07-2019	30-07-2019

## **PRE-EXAMINATIONS (EVEN SEMESTER)**

### **a. Examinations Schedule**

#### **EVEN SEMESTER**

<b>Examinations</b>	<b>Particulars</b>	<b>Starting Date</b>	<b>Ending Date</b>
	<b>SEMESTER II, IV &amp; VI</b>		
Internal Assessments	Cycle Test – I	11-03-2019	15-03-2019
	Model Practical Examinations	01-05-2019	03-05-2019
	Model Theory Examinations	06-05-2019	10-05-2019
End Semester Examinations	Practical Examinations	13-05-2019	15-05-2019
	Theory Examinations	20-05-2019	14-06-2019

**b. SUMMARY OF QUESTION PAPERS**

<b>Total Number of Question Papers Received</b>	<b>:</b>	<b>222</b>
Internal Faculty Question Papers Setters	:	100.00 %
External Question Paper Setters	:	33.78 %

## SUMMARY OF STUDENTS REGISTERED AND APPEARED FOR EXAMINATIONS

Total Number of Students Registered : 851  
Total Number of Students Appeared : 851

### SCHOOL OF INFORMATION TECHNOLOGY

Program	Registered	Appeared
Bachelor of Computer Applications	111	111
Bachelor of Science in Information Technology	50	50
Master of Computer Applications	9	9
Master of Science in Information Technology	2	2

### SCHOOL OF MANAGEMENT AND COMMERCE

Program	Registered	Appeared
Bachelor of Business Administration	106	106
Master of Business Administration	51	51
Bachelor of Commerce	27	27
Bachelor of commerce(honours)	69	69
Master of Commerce	44	44

**FACULTY OF SOCIAL SCIENCES**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Bachelor of Arts in English	<b>101</b>	<b>101</b>
Master of Arts in English	<b>12</b>	<b>12</b>
Master of Arts in Political Science	<b>10</b>	<b>10</b>
Master of Arts in Sociology	<b>12</b>	<b>12</b>
Master of Science in Economics	<b>7</b>	<b>7</b>
Bachelor of Science in Economics	<b>8</b>	<b>8</b>

**SCHOOL OF HOSPITALITY AND TOURISM STUDIES**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Bachelor of Science in Hospitality and Tourism Management	<b>120</b>	<b>120</b>
Master of science in Hospitality and Tourism Management	<b>6</b>	<b>6</b>

**SCHOOL OF SKILL BUILDING**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Bachelor of Vocation in Pharmaceutical Manufacturing	<b>32</b>	<b>32</b>

### **FACULTY OF BASIC SCIENCES**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Bachelor of Science(Honours) in Botany	<b>19</b>	<b>19</b>
Bachelor of Science(Honours) in Chemistry	<b>11</b>	<b>11</b>
Bachelor of Science(Honours) in Physics	<b>8</b>	<b>8</b>
Bachelor of Science(Honours) in Zoology	<b>19</b>	<b>19</b>

### **SCHOOL OF PUBLIC HEALTH**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Master of Public Health	<b>5</b>	<b>5</b>

### **Ph.D COURSE WORKS**

<b>Program</b>	<b>Registered</b>	<b>Appeared</b>
Ph.D	<b>12</b>	<b>12</b>

## POST EXAMINATIONS

### a. DECLARATION OF RESULTS:

Date of Declaration of Results	:	21-06-2019
Last date of Examinations	:	14-06-2019
Average No. of Days	:	08 Days

### b. Revaluation

No. of Applications received for Revaluation	:	07
Change in results after Revaluation	:	06

### **FINAL YEAR STUDENTS APPEARED AND PASSED IN EXAMINATIONS**

#### **SCHOOL OF INFORMATION TECHNOLOGY:**

<b>Program</b>	<b>Appeared</b>	<b>Passed</b>
Bachelor of Computer Applications	43	43
Bachelor of Science in Information Technology	20	20

#### **SCHOOL OF MANAGEMENT AND COMMERCE**

<b>Program</b>	<b>Appeared</b>	<b>Passed</b>
Bachelor of Business Administration	44	43
Master of Business Administration	25	25
Master of Commerce	12	12
Bachelor of Commerce	19	19

#### **SCHOOL OF HOSPITALITY AND TOURISM STUDIES**

<b>Program</b>	<b>Appeared</b>	<b>Passed</b>
Bachelor of Science in hospitality and Tourism Management	32	32

Total no. of students appeared for the final year examinations : 195

Total no. of students eligible for the award of degree : 195



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